



2010 SUBDIVISION/ SITE REVIEW WORKSHOP SERIES

A 10-hour course for Planning Boards, Appeals Boards, Selectmen, Code Enforcement Officers, and others.

Highlights

AVCOG is offering its annual workshop series in Subdivision and Site Review again this Spring.

Session 1: John Maloney, Senior Land Use Planner, and Janet Cummings, Community/Environmental Planner, will review the State Subdivision Law and other laws affecting local development review, especially recent changes. This session will also review required administrative procedures. Sessions 2, 3 and 4 will provide information on criteria and review process and work on specific issues raised by participants.

Workshop sessions will be held from 6:30-9:00 PM on Thursday evenings. *Sessions 1, 3, and 4* will be held in the North Dining Hall, Olsen Student Center, at the University of Maine at Farmington. *Session 2 will be held at the Wilton Town Office, 158 Weld Road, Wilton.* Light refreshments will be provided.

Sessions will be held on the following dates and will cover the following topics:

SESSION 1 *April 15, 2010* **Subdivision Law and Local Ordinances**

SESSION 2 *April 29, 2010* **Criteria Review:** The session will cover the State subdivision criteria. Presenters will provide information on how to interpret the criteria and what information is needed to make sound decisions on each. Information will be provided on how criteria interrelate.



SESSION 3 *May 6, 2010* **In-Depth Criteria:** We will dedicate the session to other criteria and issues identified by participants in earlier sessions. Time will be devoted to answering specific questions on the criteria.

SESSION 4 *May 13, 2010* **Procedural Issues and Participant Issues:** The session will cover the submittal and review process including application completeness, public hearing procedures, ability to ask for more information, timeframes, relationship to state permits, and findings of fact. We will discuss particular issues raised by participants.

Please pre-register by Thursday, April 8. The registration fee is \$25 for a single session and \$45 for all four sessions for municipal representatives from AVCOG-member communities and \$40/\$80 for all others. Attendees will receive background information on CD and class handouts.

We will coordinate with the State Planning Office to provide CEOs attending these classes with credit towards recertification. **We hope to see you there!** Contact AVCOG (783-9186 or smartin@avcog.org) with any questions.

PLEASE NOTE: A 48-hour cancellation notice is required; otherwise, you will be billed for the sessions you have registered for.

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Pre-registration is necessary! Please register by returning this form and your check (payable to AVCOG) by **Thursday, April 8, 2010**, to: Sue Martin, AVCOG, 125 Manley Road, Auburn, ME 04210.
Or, you may call AVCOG at (207)783-9186 or e-mail smartin@avcog.org.

Attendee #1: _____ Session # _____ All Sessions
(Name #2: _____ Session # _____ All Sessions
& Title) #3: _____ Session # _____ All Sessions

Representing: _____ Fee: _____
Address: _____ Phone: _____

List two subdivision criteria or topics you would like covered in detail:

Androscoggin Valley Council of Governments is pleased to offer the

***2010 SUBDIVISION/SITE REVIEW
WORKSHOP SERIES***

**A 10-hour course for Planning Boards, Appeals Boards, Selectmen,
Code Enforcement Officers, and others interested in development review.**

Location: Three sessions in Farmington and one in Wilton

Directions

Sessions 1, 3, and 4:

University of Maine at Farmington - Roberts Learning Center, Auditorium, CR 23, 270 Main Street

The campus is on Route 4 near the junction of Routes 2 and 4.

From the junction of Routes 2 and 4, pass McDonald's; after the curve, continue on Main Street and turn right onto South Street. Turn right on High Street for parking.

From the South: Follow Route 4 North to Farmington.

From the West: Follow Route 2 East to Farmington.

From the North and East: Take Route 2 West from the Newport Exit of I-95 to Farmington.

Session 2:

Wilton Town Office, 158 Weld Road, Wilton (Route 156)

